

CENTRAL COUNCIL OF INDIAN MEDICINE
NEW DELHI

VISITATION PROFORMA FOR ASSESSMENT OF AVAILABLE FACILITIES OF
TEACHING AND PRACTICAL TRAINING OF AYURVED COLLEGE

(to be filled up by the Principal countersigned by Secretary or President of the Society)

Section 'A'-General Information

I. Information of College

Name of the College with Complete Address including pin code (mentioning taluka, distt. and other details)		
Information of communication	Contact No. of College	
	Contact No. of Hospital	
	Fax	
	Email	
	Website	
Information of Principal	Name	
	Office Tel. No.	
	Residence Tel. No.	
	Mobile No.	
Information of President of Society/Trust of College (For Private / Private Aided college)	Name & Address	
	Office Tel. No.	
	Residence Tel. No.	
	Mobile No.	
Information of Secretary of Society/Trust of College (For Private / Private Aided college)	Name & Address	
	Office Tel. No.	
	Residence Tel. No.	
	Mobile No.	
Information of State Govt. Health Secretary / AYUSH Secretary dealing with the education of Ayurved, Unani and Siddha	Name & Address	
	Office Tel. No.	
	Residence Tel. No.	
	Mobile No.	

Information of State Govt. Director of Ayurved / AYUSH		Name & Address	
		Office Tel. No.	
		Residence Tel. No.	
		Mobile No.	
Information of Constituent College of Deemed University	1. Vice chancellor	Name	
		Office Tel. No.	
		Residence Tel. No.	
		Mobile No.	
	2. Registrar	Name	
		Office Tel. No.	
		Residence Tel. No.	
		Mobile No.	
Important information of connectivity		Name of Nearest Airport & Distance (km)	1.
			2.
			3.
		Name of Nearest Railway station & Distance (km)	1.
			2.
			3.
Fee Structure		For Management seats	
		For Government seats	
		Name of the fee fixation authority	
Name of competent authority conducting entrance examination for Govt. seats		Name & Address	
		Telephone Number	
Name of competent authority conducting entrance examination for Management seats		Name & Address	
		Telephone Number	
Name of the other Ayurvedic Colleges within radius of 50 km		1.	
		2.	
		3.	
Name and year of 1 st affiliation of University		Name	
		Year of 1 st affiliation	
Name of nearest Police Station		Name & Address	
		Telephone Number	
Year of 1 st permission of State Govt.			

II. DETAILS OF L

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1.	Total area of land with Society/Trust (in acres)	
2.	Ownership of land (Own/Lease/Rented)	
3.	In the name of the Society/Trust	
4.	In the name of President/Secretary	
5.	Whether entire land is in one plot or more than one. If more than one, then size and distance between these plots	
6.	Whether the land available with the Society/Trust is entirely for Ayurvedic College and attached Hospital or for any other Institute also, if so, details thereof.	
7.	Information regarding other institutions/colleges run by the same society/trust. Whether they are in same campus or anywhere else.	
8.	Whether College and Hospital building are in same premises	Yes/No
	If no, distance between College and Hospital in km.	
9.	Total area of land allotted to the Ayurved college (in acres)	
10.	Total area of land allotted to the Ayurvedic hospital (in acres)	
11.	Total area of land allotted to the hostels (in acres)	
12.	Name of other institutions running in the campus of Ayurved College	
13.	Total constructed area of College (sq.ft.)	
14.	Total constructed area of Hospital (sq.ft.)	

15.	Total constructed area of Hostel (sq.ft.)	
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III. INFORMATION OF ADMITTED STUDENTS

Year of Admission	No. of Students admitted				Students admitted by order of AYUSH Dept. (GOI)/Court order.	Name and date of last admitted student
	UG Course		PG Course			
	Govt. quota	Management quota	Govt. quota	Management quota		
2009-10						
2010-11						
2011-12						

Note:-

1. List of students in UG Course admitted in the Year 2009-10, 2010-11 and 2011-12 be furnished as per Annexure-I
2. List of subject wise total no. of Post Graduate Students Admitted in the Academic Year 2009-10, 2010-11 and 2011-12 be furnished as per Annexure -II
3. List of PG students allotted to individual guide for the year 2011-12 as per Annexure IIA
4. In case admissions done as per court order mention the W.P.No.and attach the copy of court order.
5. If required additional sheet be attached in prescribed format regarding information of PG Course.

IV. INFORMATION OF PASSED OUT STUDENTS SINCE LAST THREE YEARS.

Academic Year	UG Course				PG Course			
	I Prof		III Prof		Preliminary		Final	
	No. of students appeared in exam	No. of students passed out	No. of students appeared in exam	No. of students passed out	No. of students appeared in exam	No. of students passed out	No. of students appeared in exam	No. of students passed out
2009-10								
2010-11								

2011-12								
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Note: - Total number of students of all examination should be mentioned (Routine & supplementary /odd batch)

V. FINANCIAL INFORMATION

MONTH WISE EXPENDITURE FROM JAN. to DEC. 2011											
S. No	Month	Total salary of teaching staff	Total salary of non teaching staff	Total salary of paramedical & other hospital staff	Total expenditure on purchase of new books	Total expenditure on furniture & fixtures	Total expenditure on equipments & instruments	Total purchase of raw drugs	Total purchase of prepared medicines	Total purchase of Lab chemicals	Building construction and other expenditure
1	January										
2	February										
3	March										
4	April										
5	May										
6	June										
7	July										
8	August										
9	September										
10	October										
11	November										
12	December										
13	Total										
14	GRAND TOTAL OF EXPENDITURE FOR THE YEAR 2011										
15	TOTAL INCOME OF THE YEAR 2011										

SECTION B
INFORMATION OF THE COLLEGE

I. AREA OF COLLEGE

TOTAL CONSTRUCTED AREA OF COLLEGE			
S.No.	Name of Department & Section	As per CCIM norms (Sq.ft.)	Available
1.	Administrative wing	2000	
2.	Sanskrit, Samhita, Siddhant	500	
3.	Rachana Sharir	500	
4.	Kriya Sharir	500	
5.	Dravyaguna	500	
6.	Rasashastra & Bhaishajya Kalpana	500	
7.	Rog Vigyan	500	
8.	Swasthavritta	500	
9.	Agad Tantra Vyavahar Ayurved evam Vidhi Vaidyak	500	
10.	Prasuti & Striroga	500	
11.	Kaumarbhritya	500	
12.	Kayachikitsa	500	
13.	Shalyatantra + (Ksharsutra Lab.)	1000	
14.	Shalakya Tantra	500	
15.	Panchkarma	500	
16.	Library	2000	
17.	Pharmacy	1500	
18.	Auditorium	2000	
19.	Staff Room	400	
20.	Boys Common Room	400	
21.	Girls Common Room	400	
22.	Canteen	400	
23.	Class Rooms	750 Sq.ft. x 4	
24.	Tutorial room for PG	-	
25.	Area Of Dissection Hall	1500	
26.	Physiology Lab.	400	
27.	Rasashastra & Bhaishajya kalpana Lab.	400	
28.	Pharmacognosy Lab. (Dravyaguna)	400	
29.	Roganidan Lab.	400	
AREA OF MUSEUMS			
30.	Rachana Sharir	500	
31.	Kriya Sharir	500	
32.	Dravyaguna	500	
33.	Rasashastra	500	
34.	Swasthavritta	500	
35.	Agad Tantra	500	
36.	Rog Nidan	500	
OTHERS			

II. DETAILS OF MUSEUM

S.No.	Name of the Department	Number of Charts, Models & Specimens Available		
		Charts	Models	Specimens
1.	Rachana Sharir			
2.	Kriya Sharir			
3.	Dravyaguna			
4.	Rasashastra			
5.	Swasthavritta			
6.	Agad Tantra			
7.	Rog Nidan			

III. DETAILS OF VARIOUS SECTIONS

A. DISSECTION HALL

S.No.	Details	Available
1.	Number of dissection tables	
2.	Number of cadavers available at the time of visitation	
3.	Number of cadavers dissected in the year 2011	

B. LIBRARY

S.No.	Details	Available
1.	Number of books	
(i)	Ayurved	
(ii)	Modern	
(iii)	Medical Journals	
(iv)	Others (Unani / Siddha, etc.)	
(v)	Total	
2.	Number of seats available in reading room	
3.	Number of computers with internet facility	

IV. INFORMATION OF TEACHING STAFF

S. No.	Department	Intake Capacity for UG	Number of Teachers as per CCIM Norms			Number of Existing Teachers		
			P	R	L	P	R	L
1.	Samhita, Sanskrit & Siddhanta (one should be a Sanskrit Lecturer)	50	1	or 1	2			
		60	1	or 1	2			
		80	1	1	2			
		100	1	2	2			
		Additional for PG Dept.	1	or 1	1			
2.	Rachana Sharir	50	1	1	1			
		60	1	1	2			
		80	1	1	2			
		100	1	2	2			
		Additional for PG Dept.	1	or 1	1			
3.	Kriya Sharir	50	1	or 1	1			
		60	1	1	1			
		80	1	1	1			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
4.	Dravyaguna	50	1	1	1			
		60	1	1	1			
		80	1	1	2			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
5.	Rasashastra & Bhaishajya kalpana	50	1	1	1			
		60	1	1	1			
		80	1	1	2			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
6.	Rog nidan	50	1	or 1	1			
		60	1	1	1			
		80	1	1	1			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
7.	Swasthavritta	50	1	or 1	1			
		60	1	1	1			
		80	1	1	1			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
8.	Agad Tantra Vyavahar Ayurved evam vidhi Vaidyak	50	1	or 1	1			
		60	1	or 1	1			
		80	1	1	1			
		100	1	1	1			
		Additional for PG Dept.	1	or 1	1			
9.	Prasuti & Striroga	50	1	1	1			
		60	1	1	1			
		80	1	1	1			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
10.	Kaumarbhritya	50	1	or 1	1			
		60	1	or 1	1			
		80	1	1	1			
		100	1	1	1			
		Additional for PG Dept.	1	or 1	1			
11.	Kayachikitsa	50	1	1	1			
		60	1	1	2			
		80	1	2	2			
		100	1	2	3			
		Additional for PG Dept.	1	or 1	1			
12.	Shalya	50	1	1	1			
		60	1	1	1			
		80	1	1	2			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
13.	Shalakya	50	1	or 1	1			
		60	1	1	1			
		80	1	1	2			
		100	1	1	2			
		Additional for PG Dept.	1	or 1	1			
14.	Panchkarma	50	1	or 1	1			
		60	1	1	1			
		80	1	1	1			
		100	1	1	1			
		Additional for PG Dept.	1	or 1	1			

V. VERIFICATION OF MONTHWISE ATTENDANCE OF TEACHING STAFF THROUGH BIOMETRIC MACHINE / ATTENDANCE REGISTER (from Jan. to Dec. 2011)

S.No.	Month	Total no. of teachers present			Total no. of teachers absent		
		Professor	Reader	Lecturer	Professor	Reader	Lecturer
1	January						
2	February						
3	March						
4	April						
5	May						
6	June						
7	July						
8	August						
9	September						
10	October						
11	November						
12	December						
Total							

VI. TEACHING & PRACTICAL TRAINING (Jan. to Dec. 2011)

i. FOR UG

S.No	Subject	Number of classes and practicals held					
		Theory			Practicals		
		P	R	L	P	R	L
1.	Ayurved ka Itihas						
2.	Sanskrit						
3.	Padarth Vigyan						
4.	Ashtang Hridayam						
5.	Rachana Sharir						
6.	Kriya Sharir						
7.	Swasthavritta						
8.	Dravyaguna Vigyan						
9.	Rasa Shastra evam Bhaishajya Kalpana						
10.	Agad Tantra Vyavahar Ayurved evam Vidhi Vaidyak						
11.	Rog Vigyan evam Vikriti Vigyan						
12.	Charak Samhita (Purvardha)						
13.	Prasuti Tantra evam Striroga						
14.	Kaumarbhritya						
15.	Kayachikitsa						
16.	Panchkarma						
17.	Shalya						
18.	Shalakya						
19.	Charak Samhita (Uttarardha)						
20.	Number of educational tours conducted for teaching & practical purpose in the year 2011-12						

ii. FOR PG

S.No.	Subject	Number of classes and practicals held					
		Theory			Practicals		
		P	R	L	P	R	L
1.	Ayurved Siddhanta						
(a)	Ayurved Samhita						
(b)	Charak Samhita						
(c)	Sushruta Samhita						
(d)	Vagbhat Samhita						
2.	Rachana Sharir						
3.	Kriya Sharir						
4.	Dravyaguna Vigyan						
5.	Rasa Shastra						
6.	Bhaishajya Kalpana						
7.	Prasuti Tantra evam Stree Roga						
8.	Kaumar Bhritya						
9.	Kayachikitsa						
10.	Swasthavritta						
11.	Rog Nidan evam Vikriti Vigyan						
12.	Manovigyana evam Manas Roga						
13.	Shalya - Samanya						
14.	Shalya - Kshar Karma evam Anushastra Karma						
15.	Shalakya - Netra Roga						
16.	Shalakya - Shiro-Nasa - Karna evam Kantha Roga						
17.	Shalakya- Danta evam Mukha Roga						
18.	Panchakarma						
19.	Agad Tantra vyavahar Ayurved evam Vidhi Vaidyak						
20.	Sangyahrana						
21.	Chhaya evam Vikiran Vigyan						
22. (a)	Research Methodology						
(b)	Biostatistics						
23.	Number of educational tours conducted for teaching & practical purpose in the year 2011-12						

VII. OTHER RELEVANT INFORMATION OF TEACHER

S.No.	INFORMATION OF TEACHERS	Mention name of department			Total
		Professor	Reader / Associate Professor	Lecturer / Assistant Professor	
1.	Total number of teachers retired from the college (Jan. to Dec. 2011)				
2.	Total number of teachers transferred/left from the college (Jan. to Dec. 2011)				
3.	Total number of teachers newly appointed in the college (Jan. to Dec. 2011)				
4.	Total number of teachers re-employed after retirement from Govt. or Grant In Aid colleges (Jan. to Dec. 2011)				

VIII. SALARY INFORMATION

S.No.	Pay Scale + Grade pay of teachers	Tick whichever applicable	Available
1.	Mode of payment through Bank	Yes/No (If no please mention reason thereof)	
2.	GPF & CPF is deducted from the salary	Yes/No (If no please mention reason thereof)	
3.	Teachers promotion policy as per norms of CCIM	Yes/No (If no please mention reason thereof)	
4.	Existing pay scale of teaching staff	State Govt./UGC/others	
5.	Pay Scale + Grade pay	Pay Scale + Grade pay of Professor	
		Pay Scale + Grade pay of Reader/Associate Professor	
		Pay Scale + Grade pay of Lecturer /Assistant Professor	

Note:- Detail Information of Teaching staff be furnished as per annexure-III

IX. A. DETAILS OF NON-TEACHING STAFF OF VARIOUS DEPARTMENT IN THE COLLEGE

S.No.	Department	As per norms of the CCIM						Number of staff available						
		Lab. Tech.	Lab Asstt.	M. Keeper	Typist	Peon	Sweeper	Lab Tech.	Lab Asstt	M. Keeper	typist	Peon	sweeper	
1.	Samhita, Sanskrit & Siddhanta		1	1		1								
2.	Rachana Sharir	1 Tec				1, 1 lifter	2							
3.	Kriya Sharir	1	1			1								
4.	Dravyaguna	1 lab Attnd		1			1							
5.	Rasashastra & Bhaishajya Kalpana	2 lab Attnd	1	1		1								
6.	Rog Nidan	2	1			1	1							
7.	Swasthavritta			1		1								
8.	Agad Tantra Vyavahar Ayurved evam Vidhi Vaidyak			1										
9.	Prasuti & Striroga	1		1			1							
10.	Kaumarbhritya			1										
11.	Kayachikitsa	1	1			1	1							
12.	Shalya Tantra	1				1	1							
13.	Shalakya Tantra	1	1 lab assoc.			1								
14.	Panchkarma	1	1			1	1							

Note:- Detail Information of Non -Teaching staff be furnished as per annexure-IV.

B. NON- TEACHING STAFF OF LIBRARY & HERBAL GARDEN

Staff	As per norms of the CCIM	Number of staff available
LIBRARY STAFF		
Librarian	1	
Asst. Librarian	1	
Library attendant/ peon	2	
HERBAL GARDEN STAFF		
Gardener	2	

X. DETAILS OF EQUIPMENT AND INSTRUMENTS REQUIRED FOR VARIOUS SECTIONS**A. DISSECTION HALL**

S. No.	Essential Instruments and Equipments	Required Number	Number of Instruments and Equipments available
1. (i)	Tank / Deep freezer with a capacity to preserve 2-4 bodies.		
(ii)	Preservative Chemicals		
2.	Dissection Sets	10 sets	
3.	Dissecting Table		
(i)	Full size with stainless steel top or marble top	04	
(ii)	Half size with stainless steel top or marble top	08	
4.	Miscellaneous		
(i)	Bone cutter of the numbers $\frac{3}{4}$, $\frac{1}{2}$, $\frac{1}{4}$, $\frac{1}{8}$ – fine pointed Chisel bone dissector		
(ii)	Bucket and Mug		
(iii)	Gloves powder		
(iv)	Surgical gloves		
(v)	Surgical blade		
(vi)	Soap		
(vii)	Disposable syringe – 20cc, 10cc, 05cc		
(viii)	Towels		
(ix)	Dustbin		
5.	Furniture and Other Equipments		
(i)	Stools preferably of metal	50	
(ii)	Wash basin	02	
(iii)	Machines for bones and brain sectioning	01	
(iv)	OHP / LCD / LED	01	
(v)	X-ray viewing box or panels	03	
(vi)	Glass jars of different sizes	300	
6.	Others		

Note: - If college has full size tables instead of half size it will be considered

B. PHYSIOLOGY (KRIYA SHARIR) LABORATORY

S. No.	Essential Instruments and Equipments	Required Number	Number of Instruments and Equipments available
1.	Microscopes with oil immersion	1 per 2 students in a batch	
2.	Westergren's pipette for ESR	1 per 20 students in a batch	
3.	Haematocrit Tube	1 per 20 students in a batch	
4.	Sahli's Haemoglobinometer	1 per 2 students in a batch	
5.	Haemocytometer	1 per 2 students in a batch	
6.	Sphygmomanometer	1 per 10 students in a batch	
7.	Stethoscope	1 per 10 students in a batch	
8.	Clinical Thermometer	1 per 10 students in a batch	
9.	Knee Hammer	1 per 10 students in a batch	
10.	Tuning forks	1 per 10 students in a batch	
11.	Electrocardiograph	1 per 50 students in a batch	
12.	Stop watches	1 per 10 students in a batch	
13.	Water Distillation still	1 per 1 students in a batch	
14.	Thermometers, Balances, Microslides	As required	
15.	Cover slips, glassware	As required	
16.	Centrifuge with speed control	1 per 50 students in a batch	
17.	Colorimeter (Photoelectric)	1 per 1 students in a batch	
18.	pH Meter (Electric)	1 per 1 students in a batch	
19.	pH Comparator with disc in a batch	1	
20.	Refrigerator	1	
21.	Newton's colour wheel in a batch	1	
22.	Spirometer	1	
23.	Tonometer	1 per 200 students in a batch	
24.	Hydrometer	1	
25.	Viscometer	1	
26.	Osmometer	1	
27.	Stalagmometer	1	
28.	Sterilizer	1	
29.	BP Apparatus		
30.	Torch		
31.	Measuring Tape		
32.	Weighing machine		
33.	Peakflowmeter		
34.	Reagents		
35.	Others		

C. RASASHASTRA AND BHAISHAJYA KALPANA LABORATORY (TEACHING PHARMACY LAB)

S.No.	Essential Instruments and Equipments	Required Number	Number of Instruments and Equipments available
1.	Khalva Yantra-		
(i)	Small	5	
(ii)	Medium	5	
(iii)	Porcelain	4	
(iv)	Tapta khalva yantra		
2.	Heating Device-	5	
(i)	Gas Stove		
(ii)	Electric stove		
(iii)	Hot plate		
(iv)	Chulla (Charcoal)		
3.	Vessels-	10 sets	
(i)	Frying Pan		
(ii)	Steel Vessel		
(iii)	Spatula		
(iv)	Ladles & Spoons		
(v)	Knife		
(vi)	Plates		
(vii)	Samdamsa Yantra(Tongs)		
4.	Measuring Equipments Different Size (Glass)	10	
5.	Big Vessels & Containers-	10	
(i)	Brass	5	
(ii)	Copper	5	
(iii)	Steel etc.	5	
6.	Balance (Different Capacities)	5	
(i)	Physical	4	
(ii)	Chemical	1	
7.	Pounding Apparatus (Ulukhala Yantra)	2	
8.	Sieves (Assorted Numbers & Size)	2 sets	
9.	Wet Grinder	1	
10.	Mixi	2	
11.	Juice Extractor	1	
12.	Putas (Different kind)	All	
13.	Pyrometer	1	
14.	Thermometer	2	
15.	Pressure Cooker	1	
16.	Moosha (Crucibles)	10	
17.	Koshti with Blower	1	
18.	Refrigerator	1	

19.	Jars(Porcelain) Fermentation Purpose	5	
20.	Yantras		
(i)	Dola Yantra		
(ii)	Valuka Yantra		
(iii)	Pithara Yantra		
(iv)	Bhudhara Yantra etc.		
21.	Distillation Apparatus & Arka Yantra	1	
22.	Enamel Trays	10	
23.	Spirit Lamp	5	
24.	Microscope	2	
25.	Earthen Vessels-Pots	10	
26.	Kupipakva Bhatti	1	
27.	Almiras & Racks for storage	4	
28.	Others		

D. TEACHING ROG-VIGYAN LABORATORY

S.No.	Essential Instruments and Equipments	Number of Instruments and Equipments available
1.	Binocular microscope	
2.	Sahli's Square tube	
3.	Hb pipette	
4.	Dropper	
5.	Glass rod	
6.	WBC Pipette	
7.	Improved Neubauer chamber	
8.	Cover slip	
9.	Red cell pipette	
10.	Cleaned slides	
11.	Incubator	
12.	Wintrobe's tube	
13.	Pasteur's pipette	
14.	Centrifuge machine	
15.	Westergren pipette	
16.	Rubber teat	
17.	Westergren stand	
18.	Litmus paper	
19.	pH indicator paper strips	
20.	Urinometer	
21.	Multi stix	
22.	Bunsen burner	
23.	Test tube	
24.	Test tube holder	
25.	Filter paper	
26.	Steel almirah	
27.	Steel rack	

28.	Glass Jars with lid of different sizes	
29.	Glass view rack	
30.	Magnifying lens	
31.	Autoclave	
32.	Water bath	
33.	Separating funnels of various sizes	
34.	Stop watch	
35.	Ultraviolet lamp	
36.	Monocular microscope with oil emersion lens 20(e)	
37.	Capillary Tubes	
38.	Hot air oven	
39.	Microscope with oil immersion	
40.	Refrigerators	
41.	Sterile vessels/bottle to collect samples	
42.	Others	

X. DETAILS OF THE PRACTICAL

S.No.	Name of the Department	Details of the practical	Number of Practical conducted
1.	Dissection/Demonstration		
2.	Kriya Sharir Lab (Physiology)		
3.	Rasashastra & Bhaishajya Kalpana Lab		
4.	Rog Nidan Lab (Pathology)		

SECTION C

DETAILS OF THE HOSPITAL

I. DETAILS OF AREA OF VARIOUS SECTIONS AVAILABLE IN THE HOSPITAL

TOTAL CONSTRUCTED AREA OF HOSPITAL		
S.No.	VARIOUS SECTIONS IN THE HOSPITAL	Available Area
ADMINISTRATIVE BLOCK-		
1.	Reception	
2.	Registration counter	
3.	Office of Medical Superintendent/ Medical Deputy Superintendent	
4.	RMO Room	
5.	Store Room	
OPD SECTIONS -		
6.	Kayachikitsa	
7.	Shalya	
8.	Shalakya	
9.	Prasuti & Stree Roga	
10.	Bal Roga	
11.	Panchkarma	
12.	Emergency	
13.	Swastharakshan	
14.	Minor OT	
15.	Total area of IPD wards	
16.	Clinical Pathology & Biochemistry Lab	
17.	Area of store room of Drugs	
18.	Dispensary	
19.	Record Room	
20.	Labour room	
21.	Operation Theater	
22.	Recovery Room	
OTHERS -		

II. STAFF REQUIRED FOR HOSPITAL

S.No.	Name of Post	Staff required as per CCIM norms	Department wise number of existing staff
1.	Superintendent (Principal or Dean of the college may also be ex-officio)		
2.	Deputy Superintendent		
3.	Vaidya (for OPD)	(6)	
4.	Casualty Medical Officer	(3)	
5.	Medical Specialist (cardiologist)	1 Part time	
6.	Surgeon	1 Part time	
7.	Gynaecologist	1 Part time	
8.	Radiologist	1 Part time	
9.	Pathologist	1 Part time	
10.	Anaesthetist	1 Part time/on call	
11.	X-ray technician	1	
12.	Clinical Registrar	1 for each clinical dept.	
13.	RMO	1	
14.	House Officer/PG student	1 for 20 beds	
15.	Matron/Nursing Superintendent	1	
16.	Asstt. Matron	1 for 100 beds	
17.	Staff Nurse	1 for 10 beds (and 2 for OPD and 1 for Gynae OPD)	
18.	Ward boy/Ayah/ANM	1 for 10 beds (and 2 for OPD)	
19.	Pharmacist	2+2 (for OPD)	
20.	Store Keeper	1	
21.	Head Clerk	1 + 2(for OPD)	
22.	Cook	1 for 50 beds	
23.	Kitchen Attendant/ Cook	1 for 25 beds On contract basis	
24.	Plumber	4 or on contract basis	
25.	Watch Men	4 or on contract basis	
26.	Lift men for multi-storage Building	4 or on contract basis	
27.	Electrician	1 (part time)	
28.	Dark Room Attendant	1	
29.	Dressers(for OPD)	2	
30.	Operation Theatre Attendant	2	
31.	Labour Room Attendant	2	
32.	Safaiwala / Scavengers	1 for 25 beds or on contract basis (and 2 for OPD)	
33.	Statistician	part time	
34.	Photographer	part time	
35.	Panchkarma Vaidya	1 Male 1 Female	
36.	Panchkarma Nurse	2	
37.	Panchkarma Technician	2	
38.	Panchkarma Assistant	2 Male 2 Female	
39.	Physiotherapist	1	
40.	Safaiwala/ Scavengers	2 2	

Note:- Detail information of hospital staff be furnished as per annexure-V

III. OPD FACILITIES

S. No.	Name of OPD	Equipments, Instruments, Furniture, etc. required as per norms of CCIM	Departmental Equipments, Instruments, Furniture Available or Not Available
1.	Kayachikitsa	X-Ray View Box	
		BP Apparatus	
		Stethoscope	
		Sitting arrangement for internees/Students	
		Examination Table	
		Thermometer	
		Tongue depressor	
		Cotton balls	
		Torch	
		Measuring tape	
		Weight and height measuring stand	
		Knee Hammer	
		Washbasin	
		2.	Shalya Tantra
Drainage facility			
Minor OT.			
Instruments for anorectal examination			
Examination Table			
BP Apparatus			
Thermometer			
Surgical Blades			
Cotton Balls			
Gauze pieces			
X-ray view Box			
Stethoscope			
Sitting arrangement for internees/students			
Cheetle's forceps			
Torch			
3.	Shalaky Tantra	Tuning forks	
		Ophthalmoscope/fundoscope	
		Auroscope	
		Examination Table	
		X-Ray View Box	
		BP Apparatus	
		Stethoscope	
		Thermometer	
		Sitting arrangement for internees/students	
		ENT kit	
		Torch	
		Bull's lamp	
4.	Prasuti Tantra & Stri Roga	Weighing machine	
		Sim's speculum	
		Thermometer	
		Cusco's speculum	
		Examination Table	
		Lamp stand	
		Torch	
		X-Ray View Box	
		BP Apparatus	
		Stethoscope	
		Sitting arrangement for internees/students	
		Measuring tape	
Washbasin			
5.	Bal Roga	Scale	
		Weighing machine	
		Torch	
		X-Ray View Box	
		Thermometer	
		BP Apparatus	
		Paediatric Stethoscope	
		Examination Table	
Sitting arrangement for internees/students			
6.	Panchkarma	As per Kayachikitsa	

IV. NUMBER OF PATIENTS ATTENDED OPD (Jan. to Dec. 2011)

S.No.	Month	Kayachikitsa	Shalya	Shalakya	Prasuti & Stri Roga	Bal Roga	Panchkarma	Swasthya Rakshan
1.	January							
2.	February							
3.	March							
4.	April							
5.	May							
6.	June							
7.	July							
8.	August							
9.	September							
10.	October							
11.	November							
12.	December							
Total								
Grand total								

- Note:-** 1. Patients of Medical Camp OPD should not be included
2. If there is separate OPD for Netra & Karna-Nasa-Mukha evam Danta Roga mention separately.

V. DETAILS OF IPD PATIENTS (Jan. to Dec. 2011)

A. Total Number of Patients admitted from Jan. to Dec 2011

S.No.	Month	Kayachikitsa	Shalya	Shalakya	Prasuti & Stri Roga	Bal Roga	Panchkarma
1.	January						
2.	February						
3.	March						
4.	April						
5.	May						
6.	June						
7.	July						
8.	August						
9.	September						
10.	October						
11.	November						
12.	December						
Total							
Grand total							

VI. DETAILS OF TOTAL BED DAYS OCCUPIED (Jan. to Dec. 2011)

B.Total Number of Bed Days Occupied from Jan. to Dec 2011

S.No.	Month	Kayachikitsa	Shalya	Shalakya	Prasuti & Stri Roga	Bal Roga	Panchkarma
1.	January						
2.	February						
3.	March						
4.	April						
5.	May						
6.	June						
7.	July						
8.	August						
9.	September						
10.	October						
11.	November						
12.	December						
Total							
Grand total							

- Note:-** To calculate total number of bed days occupied of the months please calculate the date wise total number of patients, remained on bed at midnight.

VII. DETAILS OF BED DISTRIBUTION

S.No.	Name of the Department	% of Required Bed Distribution	Number of Existing Beds
1.	Kayachikitsa & Panchkarma	40%	
2.	Shalya	10%	
3.	Shalakyia	10%	
4.	Prasuti & Stri roga	10%	
5.	Kaumarbhritya (Bal roga)	10%	
6.	Others	20%	
Total Number of Existing Beds			

VIII. DETAILS OF OTHER FACILITIES OF HOSPITAL (INFORMATION ABOUT VARIOUS SECTIONS IN THE HOSPITAL)

Name of Section	Remark
LABOUR ROOM-	Functional/Non Functional
Antenatal room with attached toilet-	Functional/Non Functional
Facilities for neonatal care	Available/Not Available
Other available facilities, equipments, instruments (Details be furnished as per annexure-X)	
Number of Deliveries performed during the year 2011	
OPERATION THEATRE	Functional/Non Functional
Air conditioning	Exist/Not Exist
Pre Operative room with attached toilet	Exist/Not Exist
Sterilization room	Exist/Not Exist
Changing and wash room with attached toilet	Exist/Not Exist
Total number of operations done during the year 2011	
Total number of patients treated by Kshar sutra application in the year 2011	
Details of available equipments, instruments and other facilities in Operation theatre	
Fumigation facility	Available/Not Available
AMBULANCE	Available/Not Available
X-Ray	
Total number of X-rays done in the year 2011	
ECG	
Total number of ECG done in the year 2011	
USG	
Total number of USG done in the year 2011	

IX. INFORMATION OF PANCHKARMA DEPARTMENT

S.No.	Name of the Instruments	Number of Instruments Available
1.	Droni	
2.	Basti yantra	
3.	Hot plates	
4.	Avgahan yantra	
5.	Swedan yantra	
6.	Shirodhara yantra	
7.	Others	

X. DETAILS OF KARMA

S.No.	Karma being carried out	Total number of Karma carried out in the year 2011
1.	POORVA KARMA	
(i)	Snehan	
(ii)	Swedan	
2.	PRADHAN KARMA	
(i)	Vaman	
(ii)	Virechana	
(iii)	Basti	
(iv)	Nasya	
(v)	Rakta Mokshana	
(vi)	Jalaukavacharan	
(vii)	Agni Karma	
(viii)	Ksharkarma	
3.	OTHER KARMA	

XI. DETAILS OF MEDICAL CAMPS CONDUCTED BY COLLEGE IN THE YEAR 2011

S.No.	Nature of the camp	Date	Place	General/Specific Disease	Number of Patients

Note:- * If required additional sheet be attached in the prescribed format.

XII. DETAILS OF INSTRUMENTS AND EQUIPMENTS REQUIRED

A. Clinical (Hospital) Rog Vigyan Lab

S.No.	Essential Instruments and Equipments	Number of Instruments and Equipments available
1.	Binocular microscope	
2.	X-ray view box	
3.	Sterile disposable lancer/needle	
4.	Sahli's Square tube	
5.	Hb pipette	
6.	Dropper	
7.	Glass rod	
8.	WBC Pipette	
9.	Improved Neubauer chamber	
10.	Cover slip	
11.	Red cell pipette	

12.	Cleaned slides	
13.	Incubator	
14.	Wintrobe's tube	
15.	Pasteur's pipette	
16.	Centrifuge machine	
17.	Westergren pipette	
18.	Rubber teat	
19.	Westergren stand	
20.	Litmus paper	
21.	pH indicator paper strips	
22.	Urinometer	
23.	Multi stix	
24.	Bunsen burner	
25.	Test tube	
26.	Test tube holder	
27.	Filter paper	
28.	Steel almirah	
29.	Steel rack	
30.	Glass Jars with lid of different sizes	
31.	Glass view rack	
32.	Magnifying lens	
33.	Autoclave	
34.	Water bath	
35.	Separating funnels of various sizes	
36.	Stop watch	
37.	Ultraviolet lamp	
38.	Monocular microscope with oil emersion lens ²⁰ (e)	
39.	Capillary Tubes	
40.	Hot air oven	
41.	Microscope with oil immersion	
42.	Refrigerators	
43.	Sterile vessels/bottle to collect samples	
44.	Disposable Gloves	
45.	Physical balance	
46.	Syringe needle destroyer	
47.	Reagents	

B. LABOUR ROOM

S.No.	Essential Instruments and Equipments	Number of Instruments and Equipments available
1.	Shadowless Lamp	
2.	Suction Machine (Neonatal)	
3.	Oxygen Cylinder and Mask	
4.	Foetal Toco Cardiograph	
5.	Radiant Warmer	
6.	Phototherapy Unit	
7.	Weighing Machine (Paediatric)	
8.	Patient trolley	
9.	Anaesthesia trolley	
10.	Infantometer	

11.	Vacuum extractor	
12.	Foetal Doppler	
13.	Low cavity forceps	
14.	Steriliser	
15.	Macintosh rubber sheet	
16.	Catguts and Thread	
17.	Speculum – Sims -Cusco	
18.	Baby tray	
19.	Draw Sheets	
20.	Plastic Aprons	
21.	HIV kit for emergency patients	
22.	Plain and Hole towels	
23.	Gloves	
24.	Nebuliser	
25.	Foetoscope	
26.	Autoclave	
27.	Drums	
28.	Instrumental Trolley	
29.	OT tables with head up and head low facility	
30.	Double dome Shadowless lamp	
31.	Pulse Oxymeter	
32.	Resuscitation kit	
33.	Boyle's apparatus	
34.	Electrocautery	
35.	MTP Suction Machine	
36.	Anaesthesia Kit	
37.	Blunt and Sharp Curettes	
38.	Dilators set (Hegar's, Hawkins)	
39.	Anterior Vaginal Wall retractor	
40.	Uterine sound	
41.	Vulsellum	
42.	MTP Suction Curette	
43.	Needles	
44.	Needle holders	
45.	Sponge holding forcep's	
46.	Towel Clips	
47.	Retractors abdominal (Doyle's etc.)	
48.	Green armytage forceps	
49.	Uterus holding forceps	
50.	Kocher's forceps	
51.	Artery forceps (Long, short, Mosquito)	
52.	Scissors- different sizes	
53.	Forceps obstetrics	
54.	Tongue depressor	
55.	Endotracheal tubes	
56.	B.P. apparatus	
57.	HSG Cannula	
58.	Cord Cutting appliances	
59.	I.U.C.D. removing hook	
60.	Bladder Sound	

C. OPERATION THEATRE

S.No.	Essential Equipment and Instruments	Required Number	Number of Instruments and Equipments available
(i)	Shalya		
1.	Spot light (Shadowless ceiling fitted)	2	
2.	Needle holding Forceps (big- medium-small)	6	
3.	Aprons	6	
4.	Specimens Jar	6	
5.	Dressing drums of Assorted size	10	
6.	Drum stand	3	
7.	IV Stand	3	
8.	X-ray View Box (double)	1	
9.	Surgeon's gown	24	
10.	Mask and caps	50 each	
11.	Gauze, cotton and Bandage	As required	
12.	Gloves of different size	As required	
13.	Cheetles Forceps	6	
14.	Towel Clips	12	
15.	Mosquito forceps	12	
16.	Scissors straight (Tailor)	3	
17.	Scissors curved of different sizes	6	
18.	Stitch removal Scissors	2	
19.	Dissection forceps	6	
20.	Sinus Forceps	2	
21.	Probes - Assorted size	6	
22.	Pointed scissors	1	
23.	Gastric and Intestinal clamps (occlusive and crushing)	4	
24.	Abdominal Retractors	6	
25.	Tissue Forceps	2	
26.	Bob Kock's Forceps	6	
27.	Kocher's Forceps	6	
28.	Urethral Dilators	1 set	
29.	Rubber catheters of Assorted size	12	
30.	Metal Catheters	1 set	
31.	Corrugated Rubber drain	4 sheets	
32.	Suturing Needle (straight/curved) of Assorted size	12 Packet	
33.	Surgical Thread (20, 40, 60 & 80)	2 roll each	
34.	Sponge holding forceps	6	
35.	Right Angle cholecystectomy Forceps	2	
36.	Stone holding forceps	2	
37.	Proctoscope with or without illuminator	4	
38.	Bougies (Megars)	1 set	
39.	Allies Forceps small	12	
40.	Allies Forceps Big	6	
41.	Pile holding forceps	4	
42.	Artery Forceps small	12	
43.	Artery Forceps medium	12	
44.	Artery Forceps big	12	
45.	Sigmoidoscope -Rigid/flexible	1 each	

46.	Barron Pile's Gun	1	
47.	Laryngoscope Pediatric/Adult	2 each	
48.	Boyles Apparatus	1	
49.	Multiparameter Monitor	1	
50.	Ambu Bag	2	
51.	Suction machine Electrical/Manual	2	
52.	Generator (Minimum 30 KV)	1	
53.	Emergency light	1	
54.	Fire Extinguisher	1	
55.	Skin grafting knife with handle	1	
56.	Surgical blades of different numbers	As required	
57.	BP Handle of different size	6	
58.	Vertical BP Instrument	2	
59.	Self Retaining Retractor	2	
60.	Bone Drill Machine	1	
61.	Bone cutter	2	
62.	Giggly Saw	2	
63.	Scoop	2	
64.	Periosteum elevator	2	
65.	Magglar Forceps	2	
66.	Endotracheal Tubes of different sizes	1 each	
67.	High Pressure Autoclave	1	
68.	Fumigator	1	
69.	Refrigerator	1	
70.	Nitrous Oxide Cylinder	2	
71.	Exhaust fan	1	
72.	X-ray view box	1	
73.	Autolenin Washing Machine	1	
74.	Hydrolic Operation Table	1	
75.	Shadowless lamp ceiling	1	
76.	Anaesthesia Trolley/ Boyle's Apparatus	1	
77.	Instrument Trolley	2	
78.	Proctoscope with or without illumination	3	
79.	Revolving Stool	2	
80.	Gabrial Syringe	2	
81.	Stretcher with trolley	1	
82.	O ₂ Cylinder with complete set	1	
83.	BP Apparatus	1	
84.	Suction Machine	1	
(ii)	Shalakya		
a.	Ophthalmic Equipments/Instruments for Operative Surgery		
85.	Operating Microscope with Coaxial Illumination and foot control	1	
86.	Bipolar Wet field cautery	2	
87.	Mini Halogen Light (table mounting)	2	
88.	Ophthalmic Operation table with Head rest	1	
89.	Sterilizing box/case with mats	6	
90.	Lens insertion Forceps	4	
91.	Keratome		
92.	Barraquer wire speculum (adult/child/infant)	4 each	

93.	Desmarres lid retractors (size 1, 2, 3 & 4)	4 each	
94.	Cat-paw lacrimal retractor	4	
95.	Mueller lacrimal sac retractor	4	
96.	Dastoor iris retractor		
97.	Castro Viejo caliper	4	
98.	Meyrhoefer Chalazion currete (size 1, 2, 3 & 4)	4 each	
99.	Sinsky lens manipulating hook	4	
100.	IOL Manipulator	4	
101.	Foreign body spud	4	
102.	Lewis lens loop (vectis)		
103.	Cystotome and spoon	4	
104.	Mule Evisceration spoon	4	
105.	Wells Enucleation spoon	4	
106.	Iris repository (double-ended)	4	
107.	Tooks Corneal knife	4	
108.	Graefe Strabismus hook	4	
109.	Jameson muscle hook	4	
110.	Smith lens expressor	4	
111.	Wills cautery with copper ball-point	4	
112.	Barraquer blade braker and holder	4	
113.	Langs lacrimal sac dissector	4	
114.	Kelly Glaucoma punch	4	
115.	West Lacrimal Chisel		
116.	Elevator (double ended)	4	
117.	Mallet	4	
118.	Nasal speculum adult/child	2 each	
119.	Pigtail Probe with suture holes	4	
120.	Wilder Punctum Dilator (size 1, 2, 3 & 4)	4 each	
121.	Bowman lacrimal probes (sizes- 00-0, 1-2, 3-4 & 5-6)	4 each	
122.	Towel clamp	12	
123.	Hartman mosquito forceps	24	
124.	Colibri forceps 1x2 teeth	-	
125.	Mc. person corneal forceps with tying platform	6	
126.	Kelman Mc. Pherson angled forceps	6	
127.	Mc. Phersons tying forceps	6	
128.	Dressing forceps, serrated	6	
129.	Moorfield conjuctival forceps	6	
130.	Fixation forceps (sizes- 1-2 & 3-4)	2 each	
131.	Beer cilea (epilation) forceps	6	
132.	Arruga capsular forceps	6	
133.	Snellen Entropion clamp (Right / Left)	2 each	
134.	Chalazion clamps (dia.- 20 mm, 26 mm, 31 mm, 12 mm & 8mm- 2 each)	2 each	
135.	Castroviejo corneal scissors	6	
136.	Iris scissors	6	
137.	Westcott tenotomy scissors	6	
138.	Vannas straight scissors	6	
139.	De-Weckers iris scissors	6	
140.	Strabismus scissors	6	
141.	Enucleation scissors	6	

142.	Barraquer needle holder	6	
143.	Castroviejo micro needle holder	6	
144.	Silcok needle holder with side lock	4	
145.	Air injection cannula	6	
146.	Healon aspirating cannula	6	
147.	AC wash cannula	6	
148.	Lacrimal cannula (23 to 26 gm)	4 each	
149.	Hydrodialysis cannula	6	
150.	J-loop cannula (Rt./Lt. with silicon tubing)	4 each	
151.	Simcoe direct I/A cannula with silicon tubing	6	
152.	Irrigating aspirating handle	6	
153.	Lens dialer	6	
154.	Superior Rectus forceps	6	
155.	Eye wash glasses (for Tarpan Karma)	12	
156.	Swimming Goggles (for Tarpan Karma)	12	
b.	ENT-Surgical/Operative Procedural Instruments		
157.	Aural Syringe	4	
158.	Jobson's Aural Probe	6	
159.	Eustachian Catheter	4	
160.	Mastoid Retractor	4	
161.	Mastoid Gouge	4	
162.	Mallet	4	
163.	Mastoid Cell seeker with scoop	4	
164.	Nasal Foreign Body hook	6	
165.	Nasal packing forceps	6	
166.	Antral Trocar cannula	4	
167.	Antral Burr	4	
168.	Nasal Snare	6	
169.	Freer's septal knife	6	
170.	Ballinger's swivel knife	4	
171.	Bayonet Shaped gouge	4	
172.	Walshman's forceps	4	
173.	Laryngeal forceps	4	
174.	Boyle-Davis mouth gag	4	
175.	Tongue plate with throat suction	4	
176.	Tonsil holding forceps	6	
177.	Tonsillar suction	6	
178.	Tonsillar Dissector	6	
179.	Tonsillar Suare	6	
180.	Guillotine	6	
181.	Adenoid curette with cage	6	
182.	Peritonsillar abscess draining forceps	6	
183.	Fuller's Tracheostomy Tube		
184.	Steriliser box		
185.	Cheetles Forceps	6	
186.	Other consumable articles like gloves, syringes, bandages, sutras etc.	As required	
187.	ENT operating microscope and lens		

SECTION D

OTHER ALLIED INFRASTRUCTURE REQUIREMENTS OF AN AYURVEDIC COLLEGE

I. DETAILS OF HOSTEL

S.No.	Details of the Hostel	Available
1.	Total number of seats available for boys	
2.	Total number of seats available for girls	
3.	Total number of rooms available for boys	
4.	Total number of rooms available for girls	
5.	Mess facility for Boys – available/not available	
6.	Mess facility for Girls – available/not available	

II. HERBAL GARDEN

S.No.	Particulars	Available
1.	Area	
2.	Total number of Medicinal plants	
3.	Total number of species	
4.	Irrigation facility – available/not available	

III. SPORTS AND GAMES FACILITY

Sports and Games Facility – available/not available	
If yes, name and details	

IV. TRANSPORT FACILITY

Transport facility – available/not available	
If yes, number of vehicles	

V. DETAILS OF PHARMACY

Pharmacy- Functioning/Non Functioning	
Area (in sq. ft.)	
Pharmacy staff	
Deputy Superintendent (MD Rasashastra / Bhaishajya Kalpana / Dravyaguna)	
Number of machine operators	
Number of labourers	
Others	

VI. DETAILS OF EQUIPMENT & INSTRUMENTS OF PHARMACY

S. No.	Essential Equipment and Instruments	Required No.	Number of Equipment and Instruments Available
1.	Pulveriser	1	
2.	Disintegrator	1	
3.	Tablet Making Machine	1	
4.	Hot air Oven/Dryer	1	
5.	Muffled Furnace (Horizontal & Vertical)	1	
6.	Electric Khalva	1	
7.	Soxhalet Apparatus	1	
8.	Percolater	1	
9.	PH Meter	-	
10.	Tablet Disintegration Time Testing Machine	1	
11.	Tablet Hardness Testing Machine	1	
12.	Refractometer	1	
13.	Melting Point Detector	1	
14.	Audio-Visual equipments	-	
15.	Khalva Yantra	5	
16.	Metal (Tapta khalva Yantra) Porcelain-	10	
17.	Hot plate	2	
18.	Measuring Equipments	10	
19.	Big Vessels & Containers (Brass, Copper, Steel etc.)	15	
20.	Balance (Different Capacities)- Physical & Chemical	4 & 1	
21.	Sieves-Different Numbers	2 sets	
22.	Wet Grinder	1	
23.	Mixi	2	
24.	Juice Extractor	1	
25.	Pyrometer	1	
26.	Pressure Cooker	1	
27.	Moosha (Crucibles)	10	
28.	Koshti with Blower	1	
29.	Refrigerator	1	
30.	Jars (Porcelain Fermentation Purpose)	5	
31.	Yantras		
32.	Distillation Apparatus	1	
33.	Enamel Trays	10	
34.	Spirit Lamp	5	
35.	Earthen Vessels	10	
36.	Kupipakva Bhatti	1	
37.	Others		

VII. DETAILS OF PREPARED MEDICINES IN THE YEAR 2011

S. No.	Name of Prepared Medicine	Quantity of Prepared Medicine
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Note- If required additional sheet be attached in the prescribed format.

VIII. PROGRESS MADE BY THE INSTITUTION IN LAST TWO YEARS ON SALIENT POINTS

S.No.	Important Information of College	Progress made by college
1.	Construction of college and hospital building	
2.	Appointment of Teaching staff	
3.	Appointment of Non-Teaching staff	
4.	Appointment of Paramedical and other Hospital staff	
5.	Expansion of various departments of college	
6.	Expansion of Herbal Garden, Plantation of New Plants	
7.	Development of Pharmacy	
8.	Hospital OPD	
9.	Hospital IPD	
10.	Panchkarma Department	

I _____ s/o Shri _____
Principal, _____
(name of the College) solemnly writing that if any information provided by me in proforma and Annexure found false. I shall be held responsible in the matter. I shall have no objection if any legal action is taken by the CCIM against me.

Dated _____
Place: _____

Signature of Principal

Name with Stamp

I am, _____ s/o Shri _____
Secretary/President _____
(name of the Society) solemnly state that, looking after the management of the college & hospital. The information provided by the Principal in the proforma and Annexures are true. If any information provided by the Principal found false the undersigned has no objection for any legal action initiated by the CCIM against the Principal and me.

Dated: _____
Place: _____

Signature of Secretary/President

Name with Stamp

Note:-Not applicable for Govt. Colleges

LIST OF ANNEXURES TO BE SUBMITTED BY COLLEGE

S.No.	Annexure Number	Name of the Annexure
1.	Annexure-I	Details of students admitted in Under Graduate course for the year 2009-10, 2010-11 & 2011-12.
2.	Annexure-II	Details of students admitted in Post Graduate course for the year 2009-10, 2010-11 & 2011-12.
3.	Annexure-IIA	Details of Post Graduate students allotted to individual guide for the year 2009-10, 2010-11 & 2011-12
4.	Annexure-III	Proforma to furnish the details of Teaching Staff
5.	Annexure-IV	Proforma to furnish the details of Non Teaching Staff
6.	Annexure-V	Proforma to furnish the details of Hospital Staff
7.	Annexure-VI	Details of Drug distribution in OPD & IPD (Jan. to Dec. 2011)
8.	Annexure-VII	Notarised Affidavit to be filled up by teacher in the given format
9.	Annexure VIII	Check List for eligibility of individual teacher
10.	Annexure IX	Details of the Indoor Patients of the Hospital

ANNEXURE-I

DETAILS OF UNDER GRADUATE STUDENTS ADMITTED IN THE YEAR 2009-10, 2010-11 & 2011-12

S. No	Name of Student	Father's Name	Date of Birth	Fee Receipt number and date	Residential address	Govt./ Management Quota	% of PCB in 10+2	Category (Gen./SC/ ST/ OBC/ others)

ANNEXURE-II

DETAILS OF POST GRADUATE STUDENTS ADMITTED IN THE YEAR 2011-12

S.No.	Name of PG Subject	Students admitted by order of AYUSH Deptt. (GOI)/Court order number.....dated.....	Number of Admitted Students
1.	Ayurved Siddhant		
2.	Ayurved Samhita		
3.	Rachana Sharir		
4.	Kriya Sharir		
5.	Dravyaguna Vigyan		
6.	Rasa Shastra		
7.	Bhaishajya Kalpana		
8.	Prasuti Tantra evam Stree Roga		
9.	Kaumarbhritya		
10.	Kayachikitsa		
11.	Swasthavritta		
12.	Rog Nidan evam Vikriti Vigyan		
13.	Manovigyana evam Manas Roga		
14.	Shalya - Samanya		
15.	Shalya - Kshar Karma evam Anushastra Karma		
16.	Shalakya - Netra Roga		
17.	Shalakya - Shiro-Nasa - Karna evam Kantha Roga		
18.	Shalakya- Danta evam Mukha Roga		
19.	Panchkarma		
20.	Agad Tantra evam Vidhi Vaidyaka		
21.	Sangyahaarana		
22.	Chhaya evam Vikiran Vigyan		
GRAND TOTAL			

ANNEXURE-III

PROFORMA TO FURNISH THE DETAILS OF TEACHING STAFF

S. No.	Name of the Teacher			Father's Name	Date of Birth	UG Qualification (University & year)	PG Qualification with subject (University & year)	Date wise details of Experience in chronological order (1 st appointment to till date)			Department (Subject)	Nature of present appointment (regular/ contractual/ deputation/ part time/ adhoc)	Local Residential Address	Permanent Address	Name of State Board & Registration Number	Salary Account Number , Name of Bank & Branch	Telephone Number & Mobile Number of Teacher	Photograph of Teacher (Attested by the Principal)	Signature of Teacher (At the time of visitation)
	Sur Name	First Name	Middle name					Duration (d/ m/ y)	Designation	Name of the college									

Note: Please attach the certified copies of Under-graduate and Post-graduate degree, Registration certificate, experience certificates and relieving order along with original affidavit as per prescribed format (Annexure-VII) and Form No. 16 & Salary bills of newly appointed teachers after last visitation including supportive documents in respect of the reason of ineligibility of previous year. The provisional certificates will be considered only for two years after passing the examination.

ANNEXURE-IV

PROFORMA TO FURNISH THE DETAILS OF NON TEACHING STAFF

S.No.	Name of Employee	Father's Name	Qualification	Date of Appointment	Nature of Appointment (regular/ contractual/ Part time)	Designation	Name of working department	Pay Scale

ANNEXURE-V

PROFORMA TO FURNISH THE DETAILS OF HOSPITAL STAFF

S.No.	Name of Employee	Father's Name	Qualification	Date of Appointment	Nature of appointment (regular/ contractual/ Part time)	Designation	Name of working department	Pay Scale

ANNEXURE-VI

DETAILS OF DRUG DISTRIBUTION IN OPD & IPD (JAN. to DEC. 2011)

S.No.	Name and Quantity of Drugs obtained from own Pharmacy	Name and Quantity of Drugs purchased from market		Name and Quantity of utilized Drugs along with balance			
		Ayurvedic Drugs	Modern Drugs	Ayurvedic Drugs		Modern Drugs	
				Utilized	Balance	Utilized	Balance
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							

Note:- *If required additional sheet be attached in the prescribed format.

ANNEXURE VII
NOTARISED AFFIDAVIT TO BE FILLED UP BY TEACHER
IN THE GIVEN FORMAT

Pass Port Size Photograph (To be attested by Principal)
--

S.No	Information of Teacher	To be filled up by Teacher			
1.	Name of the Teacher (Sur Name- First Name- Middle Name)				
2.	Change of Name (if Applicable after marriage)				
3.	Date of Birth (dd / mm / yyyy) (xx/xx/xxxx)				
4.	UG Qualification (University & year)	Year			
		Name of the University			
5.	PG Qualification with subject (University & year) of completion	Subject			
		Year			
		Name of the University			
6.	Ph.D (if applicable)	Subject			
		Year			
		Name of the University			
7.	Post wise details of Experience in chronological order (* Date, Month and Year wise experience should be mentioned)	Duration (dd/mm/yyyy) to (dd/mm/yyyy)	Department (Subject)	Designation	Name of the college
8.	Present working Department (Su.Object)				
9.	Present Designation				
10.	Nature of present appointment (regular/contractual/deputation/part time/ adhoc)				
11.	Name of present working college				
12.	Permanent Residential Address				
13.	Local Residential Address				
14.	State Board/ Council Registration detail	Registration Number			
		Name of State Board			
15.	Bank detail	Salary Account Number			
		Name and Branch of Bank			
16.	Contact Number	Mobile Number			
		Residence Number			
		Permanent Residence Number			
		Email ID			

I hereby solemnly affirm that the above information is correct as per my record and knowledge. I further affirm that if any information given in this affidavit is found to be incorrect/ false, I shall be liable to be blacklisted or debarred from service and to face any disciplinary action.

Date:

Signature of Deponent/ Teacher

I hereby solemnly affirm that the above information is correct as per my record and knowledge. I further affirm that if any information given in this affidavit is found to be incorrect/ false, I have no objection for any disciplinary action against the concerned teacher and myself.

Date:

Signature of Principal with Stamp

ANNEXURE VIII

CHECK LIST FOR ELIGIBILITY OF INDIVIDUAL TEACHER

Name of the Teacher		
Department		
S. No.	Particulars of Teacher	Yes/No
1.	Having a Graduate Degree in Ayurveda and Post Graduate Degree in concerned/ allied subject as per Regulations.	
2.	Certified copy of UG degree Certificate submitted.	
3.	Certified copy of PG degree Certificate submitted.	
4.	If having only Graduate Degree, whether appointed before 1.7.1989.	
5.	If having PG diploma in concerned subject, approval of the CCIM for teaching is given.	
6.	Copy of CCIM's approval for PG diploma is submitted	
7.	Certified copy of PG diploma Certificate submitted	
8.	If Professor, (a) Whether having total teaching experience of ten years in the Department out of which five years teaching experience as Reader/ Associate Professor or ten years experience as a Lecturer in the concerned subject wherever the posts of Reader/ Associate Professor does not exist. (b) If teacher is appointed for PG , thirteen years teaching experience including five years as Reader in Postgraduate teaching in the concerned subject.	
9.	If Reader, (a) Whether having total teaching experience of five years in the subject out of which three years teaching experience as Lecturer in the concerned subject. (b) If teacher is appointed for PG , eight years teaching experience as Lecturer including three years in Postgraduate teaching or total ten years experience of undergraduate teaching in the concerned subject.	
10.	If Lecturer, (a) no teaching experience is required. (b) If teacher is appointed for PG , three years professional experience after post graduation as Clinical Registrar or Senior Resident or three years research experience from recognized institution or three years teaching experience in the concerned subject from recognized college. Wherever there is a post of Senior Lecturer, the Lecturer with four years regular service shall be designated as Senior Lecturer .	
11.	Requisite teaching experience Certificate(s) submitted.	
12.	Whether recognized/approved by the concerned University.	
13.	Age should be below 65 years.	
14.	Whether not being superannuated in the mid session of the reporting year.	
15.	Copy of Form-16 submitted.	
16.	Copy of salary bill/bank statement submitted.	
17.	Original Affidavit in prescribed Format submitted.	
18.	Qualifications: Whether the teacher deputed /appointed for post graduate teaching possess Post -graduate degree qualification in concerned subject.	

ANNEXURE -IX

A. TOTAL NUMBER OF BEDS AVAILABLE ON THE DAY OF VISITATION									
B. TOTAL NUMBER OF IPD PATIENTS ON THE DAY OF VISITATION									
C. DEPARTMENT WISE DETAILS OF IPD PATIENTS AVAILABLE ON THE DAY OF VISITATION:-									
S.No.	OPD Registration Number	IPD Registration Number	Name of Patients	Age	Sex M/F	Bed Number	Diagnosis	Date of Admission	Name of treating Doctor
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
15.									
16.									
17.									
18.									
19.									
20.									
21.									

S.No	OPD Registration Number	IPD Registration Number	Name of Patients	Age	Sex M/F	Bed Number	Diagnosis	Date of Admission	Name of treating Doctor
22.									
23.									
24.									
25.									
26.									
27.									
28.									
29.									
30.									
31.									
32.									
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40.									
41.									
42.									
43.									
44.									
45.									
46.									
47.									
48.									
49.									
50.									

S. No	OPD Registration Number	IPD Registration Number	Name of Patients	Age	Sex M/F	Bed Number	Diagnosis	Date of Admission	Name of treating Doctor
51.									
52.									
53.									
54.									
55.									
56.									
57.									
58.									
59.									
60.									
61.									
62.									
63.									
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67.									
68.									
69.									
70.									
71.									
72.									
73.									
74.									
75.									

S. No	OPD Registration Number	IPD Registration Number	Name of Patients	Age	Sex M/F	Bed Number	Diagnosis	Date of Admission	Name of treating Doctor
76.									
77.									
78.									
79.									
80.									
81.									
82.									
83.									
84.									
85.									
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98.									
99.									
100.									

ANNEXURE- X

CENTRAL COUNCIL OF INDIAN MEDICINE, NEW DELHI

Guidelines/Instructions for Colleges regarding Visitation

1. College may download the updated visitation proforma (Part I) from website of CCIM and may use it to expand the tables wherever necessary. Annexure III (MS-excel format) should be separately downloaded from CCIM website, duly filled & sent along with the visitation proforma. Hard copy of visitation proforma (Part I) is enclosed for ready reference.
2. Any change in the prescribed format will not be accepted by CCIM.
3. Read the proforma carefully before filling up.
4. College should keep ready three sets of Visitation proforma duly signed on each page by the Principal/ Dean/ Director along with all annexure for visitors.
5. A soft copy of the details of teaching staff as per Annexure-III should be submitted along with the visitation report.
6. New teacher appointed after visitation of the college will not be considered/counted in the faculty list of the concerned college.
7. Any data / documents submitted by the college after visitation will not be accepted by the central council.
8. College shall bear the whole responsibility of typographical errors in the OPD/IPD data and experience of teachers. In previous years, due to incomplete information and typographical errors in the visitation proforma, colleges have to face the Hearing. Therefore, college is advised to submit all the relevant information and fill the proforma in proper manner as per the given guidelines.
9. Page-wise Index of all annexure should be provided.
10. Attested copy of UG & PG Certificates, Experience Certificates, Joining report, Relieving letter and Affidavit (as per annexure-VII) of teachers should be attached.
11. Teachers of Govt. colleges/ constituent colleges of University should also submit the affidavit of newly appointed teachers after the last visitation.
12. If false affidavit/ false experience is submitted by any teacher or if teacher is found in duplicity, then legal action will be initiated by the central council against the concerned teacher and Principal of the college.
13. Copy of Form No. 16 issued for purpose of income tax should be submitted in respect of all the teaching staff. (Not admissible for Govt./ constituent colleges of University).
14. Financial information should be filled as per enclosed proforma.
15. College should make arrangement of videographer and photographer during visitation of CCIM team for preparing CD and group photographs with Teaching staff and non-teaching staff of College and Medical and Paramedical staff of Hospital with the visitors separately. The name of each staff member should be mentioned on the bottom of the photograph. It is to be noted that without CD & Photograph, the visitation report will not be accepted by CCIM.
16. If college has any queries/ doubt/ other information required regarding the visitation Proforma, you are requested to contact telephonically or send an email to the central council on the given mail-ID, ccimvisitation2012@gmail.com.
17. Local residential address of teacher should be of the same city in which he is working presently.
